

School:

Area:

ID:

Name:

Grade:

Room:

October __, 2011

Notice to all Parents/Guardians of Student Qualifying to Transition

Dear Parent(s)/Guardian(s):

Congratulations, your child qualifies to transition to the general program of instruction where English is the language of instruction for the 2011-2012 school year. Your child achieved an overall composite score of _____ and a literacy (reading/writing) composite proficiency level of _____ on the ACCESS for ELLs[®] exam.

The *ACCESS for ELLs*[®] exam applies the following evaluation system to measure a student's English language proficiency level:

- **Entering** – Student knows and uses minimal social language and academic language with visual support [Overall Composite Score: 1 – 1.9].
- **Beginning** – Student knows and uses some social English and general academic language with visual support [Overall Composite Score: 2 – 2.9].
- **Developing** – Student knows and uses social English and some specific academic language with visual support [Overall Composite Score: 3 – 3.9].
- **Expanding** – Student knows and uses social English and some technical academic language [Overall Composite Score: 4 – 4.9].
- **Bridging** – Student knows and uses social and academic language working with modified grade level material [Overall Composite Score: 5 – 5.9].
- **Attained** – Student knows and uses social and academic language at grade level [Overall Composite Score: 6].

Since your child has not completed three years in the Bilingual Program, ***you must consent for your child to transition***. If you consent, please submit a written request asking that your child be removed from the bilingual education program and be placed in the general program of instruction where English is the language of instruction. Please note, your child's academic progress will be monitored for the next two years to assure a successful transition to the general program of instruction. If you do not consent to transition, your child will remain in the Bilingual Program for the remainder of the three years.

If you have questions regarding your child's eligibility to transition or would like to learn more about the general program and other programs offered at the school, please contact the Bilingual Lead Teacher or designee at _____.

Sincerely,

Principal